

TRANSFER

Savings to Checking	4 - 3
Checking to Savings	4 - 4
Loan to Checking	4 - 6
Checking to Loan or MasterCard	4 - 8
Savings to Loan or MasterCard	4 - 7

CHANGE ACCESS CODE	7-2-1
RETURN TO PREVIOUS MENU	#
COMPLETE CALL	*
REORDER CHECKS	5-5
TRANSFER TO CU	0

TIPS

- * Press # after each entry, this signals the system to proceed.
- * When Entering amounts, enter dollars and cents no decimal is required.
EX: \$50.00 enter 5000#
- * When transferring or withdrawing funds, you are required to confirm the transaction amounts before your transaction is complete.
- * You may advance the voice prompt at any time by entering a transaction code or press # to return to the previous menu.



"TONEY"

YOUR TOUCH-TONE TELLER
24-Hours a day, 7-days a week!

504.525.9447 - 800.648.2342

Quick Reference Guide

Instructions for Account Access

STEP 1:

Enter 1 to access the main menu.

*Note: For credit card payments from other financial institutions **Enter 4***

STEP 2:

Enter your savings account number followed by #.

EX: If your savings account number is 123456-00 enter 123456#

STEP 3:

Enter your 4 digit access code (or PIN) followed by #.

STEP 4:

Enter the desired transaction codes.

TRANSACTION CATEGORY CODES

Balance Inquiry	1
Account History	2
Withdrawal	3
Transfers	4
Checking Information	5
Loan Information	6
Additional Options	7

ACCOUNT ID NUMBERS

For certain functions you will be asked to enter an Account ID number followed by #. Account ID numbers are two digit suffix for the account number, and they follow the dash.

EX: For account #123456-00, the Account ID number is 00. For a list of your deposit ID numbers, enter 1-1
For a list of your loan ID numbers, enter 1-2.

MOST COMMONLY USED ACCOUNT ID #S

Savings	00#
Checking	07#
Christmas Club	08#
Money Market	18#
Super Money Market	25#

BALANCE INQUIRIES

All Deposit Accounts	1 - 1
Savings	1 - 3
Checking	1 - 4
Christmas Club	1 - 1
Money Market	1 - 1
Super Money Market	1 - 1
All Loan Accounts	1 - 2
MasterCards	1 - 5

DEPOSIT INQUIRIES

Last Deposit	2 - 1
Deposit History	2 - 5

WITHDRAWAL INQUIRIES

Single Check Clearing	5 - 2
Multi Check Clearing	2 - 6 - 1
Debit Card Transactions	2 - 6 - 6
ATM Transactions	2 - 6 - 2
ACH Transactions	2 - 6 - 3

YEAR-TO-DATE INQUIRIES

Dividends	7 - 1 - 2
Interest	7 - 1 - 3
IRA Contributions	7 - 1 - 1

WITHDRAWALS

Savings	3 - 1
Revolving Credit Advance	3 - 3